

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
October 28, 2019**

Commission Members Present: James Record, Fabian Szarko, Wil Ortiz, Julian Mercer and Jeremy Russell.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

Call to Order: James Record called the October 28, 2019 Parks and Recreation meeting to order.

Public Comments: None

Approval of Minutes: Fabian Szarko made the motion to approve the September 23, 2019 P&R minutes as presented. Jeremy Russell seconded the motion. Vote – Unanimous.

Changes to the Agenda: Jeremy Russell made the motion to approve the September 23, 2019 Agenda as presented. Julian Mercer seconded the motion. Vote – Unanimous.

Council Actions: Jim requested approval to spend up to 13,000 for the installation of the Holiday Seasonal banners and Christmas decorations for the Village. Henry will begin work early November. Council approved the expense.

Council approved the Mathisen Square renovation up to \$1,750 for landscaping around the sign on the corner of Creft Circle and Lake Park Rd. Lucas is the Landscaping company for this project. Jim will coordinate the schedule for implementation.

Common Heart: Will not be hosting the Hunger Walk or the Firecracker Run for 2020.

Budget Report: James Record shared that there is nothing out of the ordinary concerning the P&R budget.

Pools: Mecklenburg Swim Association is no longer using the pool. CPM winterized the pool and restrooms for the season. The deck furniture has also been safely stored for the season.

Pool Lighting – Lighting for the pool deck is an on going project at this time. Mayor David Cleveland, Cheri Clark and John Barnes are working with the County to meet their requirements. The soft installation time frame is January or February for lights to be installed.

Facilities: Community Center – the doors and windows need to be re-caulked. Still waiting on quote from Ken the Handyman.

Tennis Courts – The cracks have been filled. Thank you to Wil Ortiz for applying the product. The product has bubbling due to moisture seeping up from underground.

Pickle Ball lines have been painted. Let the games begin!

Park benches have not been installed to date. They are currently being stored at Lucas for installation. Jim will follow up. Benches are to be placed on empty existing concrete pads in the Village. Fabian will select the areas.

Wooden swings and posts painting and sealing will be tabled until the Spring due to fluctuating temperatures. P&R will revisit this project in the Spring.

Brick repair for the Joshua Alley & Balsam St. wall, in addition to the repair needed at the clock tower walkway was reviewed by GNC Masonry. Fabian Szarko made a motion to approve up to \$1,000 for the repair. Jeremy Russel seconded. Vote – Unanimous

Garage – Jim is inquiring about building a floor above the rafters in the garage, to provide additional storage for such items as Christmas lights, zoning signs etc. This was tabled for the November meeting.

Google Drive – everyone is still using site to dump to do lists needed for Landscaping.

Handyman installed basketball net, replaced swing chains on two playgrounds that needed

Shingles on Lake Park fishing pier, cupola at Hoover Park, cupola at Community Center are pending jobs we are waiting for Ken the Handyman to complete. We are waiting for bids.

Benches for basketball courts need to be ordered and installed. The aluminum benches are to be ordered by Cheri and Angie and installed permanently and return the other benches to the tennis courts. Information is in previous minutes to confirm the amount to spend.

Flags in the garden district – Cheri submitted a bid from Conder flag for the amount of \$ 213.50 to have the flag poles removed and recycled. Commissioners discussed various options of relocating the flag poles and flags. The expense to move and relocate was more due to having to add lighting in addition to the expense of moving the flags poles. Wil Ortiz made the motion to remove and recycle the small flag poles. Julian Mercer seconded. Vote – Unanimous
Cheri will schedule the removal.

Landscaping:

Lucas is not submitting weekly reports. Jim is going to follow up as to why we are not receiving.

To be scheduled with Lucas. Jim will contact and coordinate with Lucas.

Mathisen Square sign. Wil Ortiz submitted a drawing of the plants for landscaping around the sign. 7 Sky Pencil evergreens behind the sign and each side flanked with pink muhly grass (14). The plants and mulch will need to be installed at ground level. Mounded plants and mulch could create a tripping hazard. Lucas submitted a bid of \$1,489 to install the plants, however, they did not include a fee for watering these plants. Jeremy made a motion to go back to Council and request up to \$1,750 for this project based on the original bid, to include watering of the plants. Fabian seconded the motion. Jim Record will go back to Council for additional funds to cover watering of the plants.
Vote- Unanimous

To be scheduled with Lucas. Jim will contact and coordinate with Lucas.

Connie's Pond– Bids was submitted by Lucas Landscaping and C&D Landscapes to back fill the walkway and sod along Connie's Pond and to also backfill, seed and straw under the bench at Connie's Pond. The bid from Lucas Landscaping was \$2040.00. The bid from C&D Landscapes was \$2,775. Jeremy made a motion to move forward with the Lucas Landscaping bid as long as the fees match or are compatible with our T&M sheet per the Landscaping Contract. Wil Ortiz – seconded the motion. Vote-Unanimous

To be scheduled with Lucas. Jim will contact and coordinate with Lucas.

Swings – 4 swing pads under that wooden swings at Russell Park, Veterans Ponds, Garden Pond, and Lake Charles need to be back filled around the cement pads. Grass seed needs to be added to the areas as well, to help with run off. Lucas Landscape submitted a bid for \$630.50 to complete the work. C&D Landscapes submitted a bid for \$1,500. Wil Ortiz made the motion to accept the Lucas Landscape bid. Fabian Szarko seconded the motion. Vote – Unanimous

Dead Trees – Jim walked around with Kiker to remove all the dead trees, tree-light conflicts, and trimming of tree's throughout the Village. There are 26 dead trees that need to be removed. Jim is waiting on quote from Kiker for the scope of the work.

The Black Dragon for the children's Christmas tree will use one of the 18 credits. Wil will research and try to find a 4' Black Dragon and install as soon as one is available.

Tree replacements – We have 18 tree credits through Union Power to replace trees in the Village. Union Power needs a list of locations where the trees need to be installed. Requesting 3 Crimson Red Crepe Myrtles to be places at Conifer and Alden. 1 Crepe Myrtle at Queens to replace the one damaged from car accident.

Wil is to review the Balsam pond possibly place up to 4 trees around the pond to replace those that are diseased and dead.

Ponds: Alage bloom is over. Ponds have no issues currently.

Events: Tree Lighting Ceremony – December 8th

Children crafts will need volunteers to assist. Bob and Anne Hagley will light the tree. Angie is reaching out to local Pastors to speak. The Mayor will greet the Community.

Planning on using sound system to play Holiday Music while folks are waiting on Horse and Carriage rides.

Toys for Tots will be running Now thru December 8th.

Adjourn: Fabian Szarko made the motion to adjourn. Jeremy Russell seconded the motion.

Vote – Unanimous.

Respectfully Submitted,

Angie Figiel
Angie Figiel
Administrative Assistant

